

JOB DESCRIPTION

POSITION: **YOUTH WORKER**

ACCOUNTABLE TO: **SENIOR MANAGER**

Overall purpose of Post

To support the co-ordination and development of young people's groups

Key Tasks

- 1.1 To support the assessment of the needs of young people and co-ordinate, plan, prepare and support delivery of sessions in accordance with the funding criteria ensuring groups are appropriately resourced
- 1.2 To identify and lead on consultation processes in order to ensure young people are involved in co-designing the project
- 1.3 To liaise with agencies such as schools, social care, police to promote the service and commit to interagency working and sharing knowledge and skills in support of peer group work/sessions
- 1.4 To support the planning of a programme of peer group support sessions and undertake relevant risk assessments, meeting health and safety requirements for programme delivery
- 1.5 To recruit, induct, train and support volunteers and peer mentors in the delivery of sessions
- 1.6 To mentor, coach and support individuals, encouraging greater social inclusion
- 1.7 To engage with young people using a variety of methods including face to face, social media, on-line and telephone support
- 1.8 To support the monitoring and evaluation of the project using evidence based tools and assisting in preparation of written reports for funders, to include evaluations, surveys and questionnaires providing accurate information
- 1.9 To continuously develop, review and maintain quality standards and

policies of practice and provision

- 1.10 To identify and refer to other agencies as appropriate
- 1.11 To ensure any safeguarding issues are dealt with in conjunction with FSN's safeguarding policies and procedures
- 1.12 To develop promotional materials and identify ways to use on-line mental health resources to support young people

2.0 Other Duties

- 2.1 To be aware of and work within and promote FSN's policies at all times and report any issues of concern
- 2.2 To attend supervision, training and meetings as and when required
- 2.3 To carry out any other reasonable duties as requested by Management

This Job Description outlines the general ways in which it is expected you will meet the overall requirements of this post.

The list of tasks is not an exclusive one and duties may be varied from time to time. This Job Description is subject to regular review.